***Attachment to the annual report #*** 1.

***DoSChem acceptance of studies***

**Personal Data**

|  |
| --- |
| Matriculation number: Click here to insert your text. |
| Degree program code (based on student record sheet/“Studienblatt“ – e.g. UA 796605419 for Chemistry):  |
| Name: Click here to insert your text. |
| Date of annual oral progress report: Date |
| Names of 3 supervisors in attendance: Click here to insert your text. |
| Click here to insert your text. |
| Click here to insert your text. |

1. **Curriculum**

Please indicate all courses and achievements according to the curriculum and the doctoral thesis agreement you accomplished within the last year. These include: curriculum-based lectures, seminars, “Journal Clubs, faculty colloquia.

**Table 1**) **University of Vienna Coursework** - based on u: space entries

|  |  |  |
| --- | --- | --- |
| Please type in the title of the course, lecture | **Date** | ECTS  |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |

**Table 2**) **Coursework carried out at other universities, research institutes and within other programs such** as ITNs etc. Please provide **confirmation of participation** (certificate) for each course outside the University of Vienna. The attendance of summer or winter schools (proof of **registration/attendance required**) will be recognized. **An additional SSC recognition form “Request for recognition of studies and examinations” is required.** Please visit the SSC website.

|  |  |  |
| --- | --- | --- |
| Please type in the title of the course, lecture, summer/winter schools | **Date** | ECTS  |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |
| Click here to insert your text. | Date | ECTS |

1. **a) Soft skill training**

Translational/Soft skill training at University of Vienna (Continuing education for Uni Wien staff or organized by DoSChem) and external courses. Please provide **confirmation of participation** (certificate). Depending on the concept of the course, your effort will be awarded with **1 ECTS (1-2-day course)** and 2 **ECTS (>2-day course)**, respectively. The **appointment as DoSChem student representative** and student representative deputy is **awarded with 2 ECTS** for the commitment of one year (**4 ECTS for 2 years max**).

|  |  |  |  |
| --- | --- | --- | --- |
| Please type in the title of the course | **Date** | ECTS  | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |

1. **Flexible soft skill 1 ECTS** (**FSS**)

1 ECTS can be flexibly used within the DoSChem part of the curriculum. Please make sure that the event used here **meets the requirements** of 1 ECTS (amount of work: ~25 h). Please provide **confirmation** of participation.

|  |  |  |  |
| --- | --- | --- | --- |
| Please type in the title of the course | **Date** | ECTS  | Organizer |
| Click here to insert your text. | Date | ECTS | Organizer |

1. **DoSChem Events**

**Retreat**: **full participation for 2.5 days with poster or talk results in 2 ECTS\***.

The participation for **1-2 days** with poster or talk results **in 1 ECTs**.

Shorter participation: no ECTS.

**Symposium**: **1 ECTS for Symposium** participation.

**Co-organization of retreats and symposia is recognized by additional ECTS** depending on the workload (**lead organization 2 ECTS; regular help 1 ECTS**)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Retreats, Student Symposium | **Date** | Organization help (X) | Talk (X) | Poster (X) | ECTS  |  Attendance (X) |
| Click here to insert your text. | Date |[ ] [ ] [ ]  ECTS |[ ]
| Click here to insert your text. | Date |[ ] [ ] [ ]  ECTS |[ ]
| Click here to insert your text. | Date |[ ] [ ] [ ]  ECTS |[ ]

\*Retreat participation in 2021 results in 2 ECTS for 2,5 days and 1 ECTS for 1-2 days **independent of poster or oral presentation**.

1. **Conference participation**

1-2 ECTS are awarded for an **active** participation in conferences (poster/oral contribution). A conference of up to 2 full days will be rewarded with 1 ECTS and longer conferences (>2-days)with 2 ECTS. Please provide a confirmation of your conference participation such as **certificate of participation**, **program and/or registration.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of Conference, Link to website | **Date** | Poster (X) | Talk (X) | Duration ≤2days (1 ECTS) | Duration >2days (2 ECTS) | Confirmation Attendance (X) |
| Click here to insert your text. | Date |[ ] [ ]  ECTS | ECTS |[ ]
| Click here to insert your text. | Date |[ ] [ ]  ECTS | ECTS |[ ]
| Click here to insert your text. | Date |[ ] [ ]  ECTS | ECTS |[ ]

1. **Overview**

**Curriculum/ ECTS allocation overview:**

**Min. 24 ECTS needed to graduate within DoSChem**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **suggested ECTS** | **max. ECTS** | **already acquired** (sum) | **recognized by DSPL**(for current year) |
| **minimum ECTS for curriculum**  | 12 ECTS |  |  | ECTS |
| curriculum based lectures, seminars, summer schools | 6 |  |  | ECTS |
| PhD seminars and “Journal Clubs” | 4 | 6 |  | ECTS |
| faculty colloquia | 2 | 4 |  | ECTS |
| **minimum ECTS for DoSChem activities** | 12 ECTS  |  |  | ECTS |
| soft skills courses | 2 |  |  | ECTS |
| FSS -Flexible soft skill | 1 |  |  | ECTS |
| retreats\* | 4 |  |  | ECTS |
| DoSChem symposium \* | 2 |  |  | ECTS |
| international conferences (poster/talk) | 4(2 conference visits req.; at least 1 intl.) |  |  | ECTS |

 \* ECTS for co-organization of retreats and symposia can be added up on top of the participation ECTS.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name: Please insert the name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vice-/Director of Studies signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_